

Wednesday, April 12, 2023

The Sullivan County Public Library Board of Trustees held an executive session at the Sullivan County Public Library Annex at 4:00pm. The executive meeting adjourned at 4:50pm. The meeting is called to order at 4:51pm.

Library Board: Terri Roberts President; Katie Couch, Secretary; Jo Linda Lyttle, Treasurer; Susan Brooks; Chris Gentry

Library Staff: Jordan Orwig, Director; Tammy Secrest, Accounting Manager

I. Executive Session

The Board held an executive session from 4:00-4:50pm.

II. Approving and Signing the March Minutes

Susan made a motion to approve. Jo Linda seconded and motion passed.

III. Approving and Signing the March Special Minutes

Susan made a motion to approve. Chris seconded and motion passed.

IV. Approving and Signing the March Claim Sheet

Chris made a motion to approve. Katie seconded and motion passed.

V. Public Input Period

No public comment at this time.

VI. Old Business

a. Friends

No updates at this time.

b. Hafer Proposal

The board reviewed the proposal and there was a request for the start date to become May 1 – or sooner – and to reduce completion time to two to three months. An amendment for accelerated time costs would be possible for future review. The goal to fast track was an effort to be prepared for future Indiana READI grants possibly being announced in the fall. This conversation opened a discussion about what the county budget may look like in regards to the tornado disaster. Chris made a motion to continue with the proposal changes. Jo Linda seconded and motion passed.

VII. New Business

a. Employee Review

Twila Rigdon successfully completed her 90-day review, and Jordan recommended a \$0.50 per hour raise to be retroactive to April 1. Susan made a motion to accept the pay raise. Katie seconded and motion passed.

b. PLAC Quarterly Report

There were no PLAC cards sold this quarter.

c. TrustINDiana

Jordan explained that TrustINDiana is a local government pool for investing/holding money and is overseen by the state. Many libraries and other customers store their LIRF or Rainy-Day funds here. He has heard good feedback from other library directors. A question was raised about how easy it was to access the money. Since this was a preliminary discussion, it was tabled pending more information. Susan made a motion to table the discussion. Chris seconded and motion passed.

d. Hymera Community Library

Jordan recommended that the library continue the conversation with the county council or commissioner as soon as possible. He proposed revisiting the idea of providing financial help. Katie made a motion to not provide help until more conversations could take place with the other organizations. Susan seconded and motion passed.

e. Miscellaneous

Jordan has reached out to get info on tracking patron usage through door counters and had heard back from the University of Southern Indiana who partnered with a company called FootfallCam. Their camera-based system tracked entering/exiting, customer dwell time, and returning visitors. The setup could be about \$1,305 per entrance. There would be eight entrances for all locations, so an estimate could be about \$10,000. The board asked if there was a monthly service fee. The cost of each camera itself would be \$455. The board wanted info on monthly costs. Also, the board wondered how it was going finding a new truck.

VIII. Adjournment

Susan made a motion to approve. Chris seconded and motion passed.

Time: 5:31pm

NEXT MEETING: May 10, 2023

cc: Katie Springer, Attorney at Law

Board Members

May 10, 2023

Terri Roberts, President

Susan Brooks, Board Member

Aaron Greve, Vice-President

Chris Gentry, Board Member

Jo Linda Lytle, Treasurer

Sarah Hannon, Board Member

Katie Couch, Secretary