

Wednesday, March 13, 2024

The Sullivan County Public Library Board of Trustees held an executive session at the Sullivan County Public Library Annex at 4:00pm. The executive session adjourned at 4:30pm. The meeting was called to order at 4:32pm. Terri made a motion to begin the meeting. Sarah seconded and the motion passed.

Library Board: Aaron Greve, President; Terri Roberts, Vice-President; Katie Couch, Secretary; Susan Brooks; Chris Gentry; Sarah Hannon

Library Staff: Jordan Orwig, Director; Tammy Secrest, Accounting Manager

I. Approving and Signing the February Minutes

Katie made a motion to approve. Chris seconded and the motion passed.

II. Approving and Signing the February Special Minutes

Susan made a motion to approve. Chris seconded and the motion passed.

III. Approving and Signing the February Claim Sheet

Katie made a motion to approve. Sarah seconded and the motion passed.

IV. Public Input Period

No public comment at this time.

V. Old Business

a. Friends

The United States Postal Services approved the discounted mailing rate that would be used for the Dolly Parton Imagination Library.

b. PERF Plans

Plan options were tabled awaiting further information.

VI. New Business

a. Newspaper Digitization Quote

Advantage Archives presented a quote for digitizing Sullivan Daily Times microfilm from 1224-1976 as well as making them available on a searchable database. The quote was for \$12,351.28. Jordan stated that there is \$9135.82 available from Wabash Valley Community Foundation funds. Terri made a motion to use the WVCF funds for the project, with SCPL covering the remainder. Susan seconded and the motion passed.

b. Miscellaneous

SCPL received two quotes for E-Rate Category Two funding that would go

towards updating several of the network switches. The lowest bid was presented by Five Star for \$24,219, which did include labor costs of \$1224.80 that were determined to be unnecessary. Katie made a motion to approve the bid. Chris seconded and the motion passed.

Updates are still forthcoming for the READI 2.0 grant.

VII. Adjournment

Susan made a motion to adjourn. Sarah seconded and the motion passed.

Time: 4:51pm

NEXT MEETING: April 10, 2024

cc: Katie Springer, Attorney at Law

Board Members

April 10, 2024

Aaron Greve, President

Susan Brooks, Board Member

Terri Roberts, Vice-President

Chris Gentry, Board Member

Jo Linda Lytle, Treasurer

Sarah Hannon, Board Member

Katie Couch, Secretary