

Wednesday, August 16, 2023

The Sullivan County Public Library Board of Trustees held an executive session at the Sullivan County Public Library Annex at 4:00pm. The executive meeting adjourned at 4:30pm. The meeting was called to order at 4:38pm.

**Library Board:** Terri Roberts, President; Aaron Greve, Vice President; Katie Couch, Secretary; Jo Linda Lyttle, Treasurer; Susan Brooks; Chris Gentry; Sarah Hannon

**Library Staff:** Jordan Orwig, Director; Tammy Secrest, Accounting Manager

Jordan requested a change to the meeting agenda to include an amendment to the June 2023 Minutes to accurately reflect the wording of “May Claim Sheet” instead of “April Special Meeting Minutes.” Aaron made a motion to approve the change. Chris seconded and motion passed.

**I. Approving and Signing the July Minutes**

Susan made a motion to approve. Chris seconded and motion passed.

**II. Approving and Signing the July Claim Sheet**

Susan made a motion to approve. Sarah seconded and motion passed.

**III. Approving and Signing the May Claim Sheet**

Susan made a motion to approve. Katie seconded and motion passed.

**IV. Public Input Period**

No public comment at this time.

**V. Old Business**

**a. Friends**

Katie Springer recommended using Jeff Boston’s online auction service to sell the Ford Ranger truck for the Friends of the Library. His fee is 15% of the total amount of the sale. The sale starts August 17. Chris made a motion to approve the online auction sale. Sarah seconded and motion passed.

**b. Door Counter Quote**

No new updates at this time.

**c. Hymera Community Library**

The Hymera Community Library Association recently received a payment from the County Commissioners for some ARPA fund. Jordan showed them a sample lease agreement, and they said they might consider a multi-year lease at some point. There was some discussion about SCPL’s programming support, as well as

how continued partnerships could look in the future.

## **VI. New Business**

### **a. Leave of Absence Request**

Cheryl Goodman has requested days off unpaid for family vacation. Jo made a motion to approve the leave of absence request. Aaron seconded and motion passed.

### **b. Budget Form 3**

The proposed budget for 2024 is \$1,859,219 with funds raised through the taxing levy to be \$1,599,361. The public hearing for the budget is set for the next meeting on September 13. The adoption is scheduled to take place at the meeting scheduled for October 18.

### **c. Hafer Architects Update**

The next meeting with Hafer Architects is set for August 31, for further discussion on library updates. Jordan requested that board members attend in person if possible. No information yet on when I-READY grants would be available to pursue as possible funding options.

### **d. Miscellaneous**

Merom patrons have requested that the board come and see their community garden. Jordan will work on finding out if board members visiting on their own would be acceptable. There was some discussion on Library policy with age requirements for unaccompanied children. It was mentioned that maybe the board needs to revisit this policy.

## **VII. Adjournment**

Aaron made a motion to approve. Katie seconded and motion passed.

Time: 5:11pm

NEXT MEETING: September 13, 2023

cc: Katie Springer, Attorney at Law

Board Members

September 13, 2023

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Terri Roberts, President

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Susan Brooks, Board Member

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Aaron Greve, Vice-President

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Chris Gentry, Board Member

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Jo Linda Lytle, Treasurer

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Sarah Hannon, Board Member

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Katie Couch, Secretary