

Wednesday, October 18, 2023

The Sullivan County Public Library Board of Trustees held a session to adopt the 2024 budget at the Sullivan County Public Library Annex at 4:00pm. Susan made a motion to approve. Chris seconded and motion passed. All present board members signed the budget form.

The Board held an executive session at 4:15pm. The executive meeting adjourned at 4:45pm. The meeting was called to order at 4:45pm.

Library Board: Terri Roberts, President; Katie Couch, Secretary; Jo Linda Lyttle, Treasurer; Susan Brooks; Chris Gentry; Sarah Hannon

Library Staff: Jordan Orwig, Director; Tammy Secrest, Accounting Manager

Jordan requested a change to the meeting agenda to include an amendment to change the agenda item from “Amending and Signing the September Minutes” to “Approving and Signing the September Minutes.” Katie made a motion to approve the change. Susan seconded and motion passed.

I. Approving and Signing the September Minutes

Sarah made a motion to approve. Chris seconded and motion passed.

II. Approving and Signing the September Claim Sheet

Susan made a motion to approve. Katie seconded and motion passed.

III. Public Input Period

No public comment at this time.

IV. Old Business

a. Friends

The Friends Corn Festival Book Sale went well. There were strong sales of books, past yearbooks, and puzzles from the Farmersburg library.

V. New Business

a. PLAC Quarterly Report

Katie signed the report as a board officer. None were sold this quarter.

b. Updated Job Descriptions

Jordan presented updates to several staff job descriptions. Chris made a motion to approve the changes. Susan seconded and motion passed.

c. Miscellaneous

There was an allegation of discrimination, and Terri’s investigation found no

evidence. Chris made a motion to approve the investigation's finding. Katie seconded and motion passed with Terri abstaining.

Jordan planned to discuss possible land parcels for a new branch location at an upcoming Dugger school board meeting, saying that it was not necessary for other Board members to attend unless they want to. READI 2.0 grant proposals were due in February. The Board felt that the Library should be ready to apply for a new project. Jim Exline would be the contact for Sullivan County projects. Staff are working through some issues with the door counters being installed. There were no updates on Shelburn property for a new library location. Otherwise, the reopening of Shelburn at its current spot was moving along smoothly.

VI. Adjournment

Katie made a motion to approve. Sarah seconded and motion passed.

Time: 5:08pm

NEXT MEETING: November 8, 2023

cc: Katie Springer, Attorney at Law

Board Members

November 8, 2023

Terri Roberts, President

Susan Brooks, Board Member

Aaron Greve, Vice-President

Chris Gentry, Board Member

Jo Linda Lytle, Treasurer

Sarah Hannon, Board Member

Katie Couch, Secretary