

Wednesday, September 13, 2023

The Sullivan County Public Library Board of Trustees held a public hearing for the 2024 budget at the Sullivan County Public Library Annex at 4:00pm. There were no comments from the public.

The Board held an executive session at 4:15pm. The executive meeting adjourned at 4:45pm. The meeting was called to order at 4:49pm.

**Library Board:** Terri Roberts, President; Aaron Greve, Vice President; Jo Linda Lyttle, Treasurer; Susan Brooks; Chris Gentry; Sarah Hannon

**Library Staff:** Jordan Orwig, Director; Tammy Secrest, Accounting Manager

**I. Approving and Signing the August Minutes**

Chris made a motion to approve. Sarah seconded and motion passed.

**II. Approving and Signing the August Special Minutes**

Susan made a motion to approve. Jo seconded and motion passed.

**III. Approving and Signing the Second August Special Minutes**

Chris made a motion to approve. Aaron seconded and motion passed.

**IV. Amending and Signing the May Minutes**

Susan made a motion to approve. Sarah seconded and motion passed.

**V. Approving and Signing the August Claim Sheet**

Chris made a motion to approve. Jo seconded and motion passed.

**VI. Public Input Period**

No public comment at this time.

**VII. Old Business**

**a. Friends**

The Friends will have their annual Corn Festival Book Sale at the Sullivan County History Museum. The Ford Ranger sold at auction for \$4600, with \$3910 going to the Friends after the commission.

**b. Shelburn Public Library**

Jordan recommended reopening the library after the carpet cleaning, sanitizing, and disinfecting that had been going on. Aaron made a motion to approve the reopening. Sarah seconded and motion passed.

**c. Door Counter Quote**

There were quotes for patron door counters from two companies: one from Traf-Sys and another from Axper. Traf-Sys was the more affordable quote, as well as one with a record of working with Indiana libraries. Their overall quote was for \$10,288.91. Sarah made a motion to approve the quote. Aaron seconded and motion passed.

**VIII. New Business**

**a. Personnel**

There was some discussion about an employee receiving a notice regarding an attendance issue.

**b. LP Fixed Price Plan**

Jordan presented a document requesting to pre-buy 2000 gallons of LP from Wabash Valley Heat & Gas. Susan made a motion to approve the purchase. Chris seconded and motion passed.

**c. Miscellaneous**

Jordan provided more information regarding the leadership cohort he has been involved with.

**IX. Adjournment**

Susan made a motion to approve. Jo seconded and motion passed.

Time: 5:07pm

NEXT MEETING: October 18, 2023

cc: Katie Springer, Attorney at Law

Board Members

October 18, 2023

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Terri Roberts, President

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Susan Brooks, Board Member

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Aaron Greve, Vice-President

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Chris Gentry, Board Member

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Jo Linda Lytle, Treasurer

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Sarah Hannon, Board Member

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Katie Couch, Secretary